



The procedures for assigning destinations for academic exchanges

During their undergraduate level studies, ISIT students must complete an obligatory semester of study at a foreign university with which ISIT has signed a partnership agreement.

This agreement exempts students from paying school fees to the partner university. However, certain administrative fees may be requested by some establishments (in North America in particular).

To this end, students must attend **two mandatory information meetings** organized by the ISIT International Office:

- **A first meeting** in which the different formats for mobility at ISIT are presented, as well as the different possible destinations, the online space for finding out information about partner universities and the criteria for assigning destinations;

- **A second meeting** presents the timetable right up to mobility, the possible sources of funding (with a specific focus on the Erasmus+ program), the administrative procedures before, during and after the mobility and some advice and recommended websites (such as the “France Diplomatie” website in particular)

The contact details of students who have already completed mobilities are sent to students after the first meeting and additional information is provided after the second meeting (regarding insurance etc.).

Students have two months after the first meeting to submit **three partner institution choices along with their motivations**.

The International Office then organizes **several destination allocation committees** for different languages.

Allocation is based on:

- **The student’s order of preference**
- **The pertinence of the motivations expressed**
- **The student’s language needs:** preference is given to destinations where the language of instruction corresponds to the weakest language in the student’s language combination.
- **A balance between the number of places available and the total number of requests** for each establishment
- **Academic and language requirements on the part of the partner institution**

For certain destinations in high demand, and in an attempt to ensure equity, a student who initially wished to complete a mobility for a period of one full year may be asked to reduce it to one semester. ISIT ensures that each student can leave for at least one semester.

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